



OFFICE OF THE DEAN, ACADEMIC AFFAIRS  
**ADIKAVI NANNAYA UNIVERSITY**  
RAJAMAHENDRAVARAM

No. ANUR/LS/Guidelines for Re-admissions/2019

July 19, 2019

**PROCEEDINGS OF THE VICE-CHANCELLOR**

Sub: - ANUR – LS- Guidelines for Re-admissions/Breakup Study – Approved -  
Orders – Issued - Reg.

Ref: Minutes of the meeting of the committee constituted for preparation of  
guidelines for Re-admissions/Breakup studies held on 4<sup>th</sup> July 2019.

Read: Note orders of the Vice-Chancellor dated: 15.07.2019

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**ORDER:**

With reference to the above, the Vice-Chancellor has approved the **Guidelines for Re- admission/Breakup Study** prepared by the constituted committee members.

1. Prof. P Suresh Varma, Rector – Chairman
2. Prof. S Teki, Registrar – Member
3. Dr. A Matta Reddy, Dean, Examinations- Member
4. Dr. M Kamala Kumari, Dean, CDC – Member
5. Sri S Linga Reddy, Controller of Examinations – Member
6. Prof. Y Srinivasa Rao, Dean, Academic Affairs – Convener

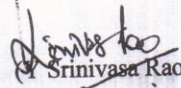
**Guidelines for Readmission**

1. The candidate who was detained earlier under old scheme of curriculum (i.e., year-wise or semester-wise) and seeking readmission/ admission on transfer shall be admitted under NEWLY revised curriculum of semester scheme only. The student so admitted shall have to appear and pass the papers which are not studied, as decided by the Legal cell of the University.
2. The candidate who was detained for not putting up required percentage of attendance (i.e., 75%) in a particular semester/year is however eligible to seek readmission in the same semester.
3. The student who has put up required % of attendance and not applied for the examinations or not appeared for any of the papers is also eligible to seek readmission in the same semester.
4. The student after completing a year/semester who did not continue his studies in the next immediate year/semester on personal/health grounds but desired to continue the studies after a short break is also eligible to continue his/her study by getting readmission.
5. The student who after completing a year of the course but taken TC to join some other course and, come back to continue the earlier course is also eligible for readmission.
6. The student is eligible for readmission on break-up for one time only, with a maximum period of break-up for two years.



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7. The eligible student should apply through the concerned principal of the college to the **Dean-CDC** for readmission well in advance as per the schedule released by the university, for getting admission as well as for getting exemption of papers or extra papers to be passed **in the beginning of academic year/semester** with all marks lists, fee, TC, NOC letters from both the principals, etc.,.
8. The readmission is to be within the stipulated period as per UGC guidelines (i.e., UGC DO No.F.12-1/2015 (CPP-II) dated 15<sup>th</sup> October 2015) for completing the course i.e., **course period +2 years** for all the courses.
9. Rule for promotion: For getting promotion from one semester to next higher semester, the student has to undergo a regular course of study of that particular semester and registered for examination for that semester and also should appear at least one paper in that semester end examinations.
10. In case of extra papers to be written by the readmitted/lateral-entry students as per the equivalency order, the semester end exam marks obtained may be scaled up according to maximum marks, since the internal marks would not be available in those respective papers.

  
(Srinivasa Rao)  
Dean, Academic Affairs

**To**  
The Committee Members  
The Dean, CDC for necessary action

**Copy to:**

All the Principals of University Constituent Colleges for information  
All the Special Officers of PG Campuses (KKD/TPG) for information  
All the Principals of Affiliated Colleges through website for information  
The Controller of Examinations  
PA to Registrar  
PA to Rector  
PS to VC  
OOF

Webmaster.

